



**Pittwater House**

17 November 2023

Dear Parents and Guardians,

### **Purchase of Years 7-11 Text Books for 2024**

The provision of digital and physical education resources for the 2024 academic year are now available for purchase from our supplier Box of Books. Instructions on how to order are detailed below. **To ensure you receive your physical items in time for the start of the school year, please place your order by Friday, 8 December 2023.** Orders placed after this date may not be delivered in time for the commencement of classes.

#### **Steps to order:**

1. Visit [Box of Books Shop](#) to log into your existing parent/guardian account or create a new account if it is your first purchase.
2. Add each student, including school email if possible, and nominate school and year group. Pittwater House student emails are: [studentfirstname.studentlastname@tphs.nsw.edu.au](mailto:studentfirstname.studentlastname@tphs.nsw.edu.au)
3. Select the items you wish to purchase from the booklist shown.
4. Use the checkout to organise postage direct to your nominated address and complete payment.

Some families may already have the school prescribed texts in hard copy, either through siblings who have completed the subject in an earlier year, or through the purchase of the text separately to Box of Books. Where this is the case, you can select the cheaper “Digital on BoB” option for the digital version of the text on Box of Books. It is important to note that if your child does not have the digital version through Box of Books then they will not have access to all the additional resources and enhancements made to the texts by the class teachers.

Digital texts that have been purchased can be accessed through the student’s Box of Books portal. We strongly recommend students sign in to Box of Books prior to the start of the year to ensure their textbooks and publisher interactives (e.g. online quizzes) are set up before classes commence.

[Please click here for more information on accessing your digital resources.](#)

For further assistance, please see this short informative guide on [How to Purchase Books](#) or contact the Box of Books team through the in-app support function.

We would like to thank you in advance for helping us minimise class disruption by ensuring your child has the resources required before term commences.

Yours sincerely,

**James Walmsley**  
Deputy Principal