



Pittwater House
Parents' Association

PHPA Second Hand Clothing Shop - Current Uniform Only Form

Parent's Name: _____

Children's Name(s): _____ Date: _____

Phone: _____ Email: _____

Bank Details: BSB: _____ A/C: _____

Please note, if no bank details are given, we will assume the uniforms are a donation to the school.

Item	Qty	Size	Item	Qty	Size
Unisex Items					
Tracksuit Top (post 2024)			Tracksuit Bottom (post 2024)		
Jumper			Sport s/s Top		
Scarf			Sports Shorts		
Rash Vest			Sports Cap		
Sports Fleece			Bucket Hat		
Backpack			Sports Bag		
Library Bag			Rain Coat		
Swim Towel			Wet Bag		
Apron			Art Smock		
College / Girls Items					
College Blazer* (Dry Clean)			Girls White s/s Blouse		
Junior Summer Dress			Junior White l/s Blouse		
Junior Summer Shorts			Senior Blue Striped Blouse		
Junior Tartan Tunic			Navy Senior Skirt		

Junior Tartan Skirt			Navy Winter Trousers		
Girls Swimmers			Straw Hat		
Girls Board Shorts					
Grammar / Boys Items					
Grammar Blazer* (Dry Clean)			Short Sleeve Shirt		
Junior Boys Shorts			Long Sleeve Shirt		
Senior Boys Shorts			Boys Long Trousers		
Tie Junior/Senior Stripe			Tie Senior Navy		
Jammers			Belt		
Board Shorts					

How to Sell Second Hand Uniform Items

The PHPA generates funding to allocate to school improvements through the Second Hand Uniform Shop and is always appreciative of all items that are sold, donated, and purchased. There are several important requirements to ensure that we are stocking and selling quality merchandise to our school families, as outlined below. We thank you for your support in following these requirements.

What you need to do:

1. **Launder, iron, or dry clean** all items you wish to sell. (Note: please check for grime, marks, or stains as these items won't be accepted for sale).
2. Blazers **MUST** be dry cleaned. If they are not dry cleaned, a \$10 fee will be applied to do so at the time of reimbursement.
3. Please complete this form with your contact details and bank details. If no bank details are provided, we will assume this is a donation. Include this form with your items to be processed. These forms will be kept secure, and bank details will be held until reimbursement is made.
4. Drop uniform items with this form into the Second Hand Uniform Shop (opening hours are below).
5. Please keep your contact details up to date with the Second Hand Uniform Shop in case we need to contact you.

What will happen next?

1. Your items will be assessed for saleability, documented and tagged. If they are deemed unsuitable for resale they will be donated to a repurposing fabric program, unless you have requested they are returned to you.
2. Costs will be deducted from post-sale payments for any items that need to be laundered, ironed, or dry-cleaned before selling.
3. Items are sold for a fixed price which is approximately half of the new uniform price.
4. From Jan 2025, all accepted items will receive 25% of the sale price. This will be paid at the end of each term.

5. Transition of consignment payments - old items, once an item has been sold you will receive a message from the PHPA Treasurer asking for Bank details.
6. You will have 14 days to claim your payment otherwise, it will be considered a donation.
7. Items that have not sold within 12 months of being in the Second Hand Clothing Pool will become a donation.
8. All payments will be processed at the end of each term.
9. Uniform items that have been superseded by an updated style, and thus no longer able to be sold, will be donated to a fabric repurposing charity.

The PHPA Second Hand Uniform Shop is located next to the Uniform Shop and swimming pool and is open:

Monday Lunchtime - 12.30pm - 1.30pm

Tuesday Morning - 8.15am - 9.30am

Wednesday Afternoon - 2.00pm - 3.15pm

Email: phpaclothingpool@tphs.nsw.edu.au