

How to get started



Download SkoolBag

From your phone, navigate to the <u>Apple App Store</u> (iPhone users) or <u>Google Play Store</u> (Android users) and search for "**SkoolBag: School Communication**" to download the free app.



Create an account

Open the app and follow the prompts to set up your account. You'll need your email to get started.



Add our school

Click on the **ADD/REMOVE** icon to search for the organisation by name and press enter. Tap the plus icon to subscribe to the school.



Enable notifications

You'll be prompted to allow SkoolBag to send you notifications. Ensure you select **allow** so you don't miss any crucial information!



Subscribe to Groups

Click on our logo to navigate to our profile page. Click on the Groups tab to find and select the required groups to receive news as a member of that group.