



Pittwater House

Year 9 Camp Check List

These steps are required to be completed by 12th November 2018

All forms for Year 9 Camp are to be completely electronically.

| | |
|--------------------------|---|
| <input type="checkbox"/> | <p>Login to Edumate using your details provided in your User Name and Password Email</p> <p>Complete or update all medical information for your child in the “My Child’s Details Tab” in Edumate. Instructions on entering medical information into Edumate are included in the New Starter Pack and available on the Parent Portal. http://www.pittwaterhouse.com.au/your-child/my-portal/parents/</p> |
| <input type="checkbox"/> | <p>Download the Pittwater House Skoolbag App and Complete Pittwater House Excursion Permission Form</p> <p>Instructions are included in the New Starter Pack or go to the Pittwater House Parent Portal for instructions on how to download the app - http://www.pittwaterhouse.com.au/your-child/my-portal/parents/skool-bag/</p> <p>Once the app is downloaded and preferences set up, scroll to the Year 9 folder where you will find a Year 9 Camp Permission Form to complete.</p> |
| <input type="checkbox"/> | <p>Complete the Lands Edge Medical Form</p> <p>Year 9 Camp is run by Lands Edge. They require student medical information to be provided by parents. Once you have submitted the TPHS Skoolbag Permission Form please follow the link to submit your child’s medical form to Lands Edge. https://form.jotform.com/LandsEdge/2019PittwaterYr9-StudentMedForm</p> <p>If you have any queries regarding this form, please contact the Lands Edge Berry office on (02) 4234 3278.</p> |



Pittwater House

Parent Activity Advice Form

General

The School is conducting an off-campus activity as follows:

| | |
|--------------------|--|
| Location(s) | Murramarang National Park, Kioloa NSW |
| Date | 11 th – 15 th February 2019 |
| Group/Form | Grammar and College Year 9 |
| Aim | Leadership, discovery and development of skills and strategies in the outdoors through a coastal journey. |
| Supervision | This activity is organised and run by the Land's Edge. Pittwater House staff will accompany all students and all activities will be supervised by qualified staff from Lands Edge. |

Timing and Activities

| Time | Activity | Location |
|--|--|--|
| Monday 11 th February 6:00am | Report to Sports Centre for pre-departure procedure. | TPHS – Sports Centre |
| Monday 11 th February 6:30am | Students depart school on private transport to their group destination | TPHS – South Creek Road |
| Monday 11 th February 6:30am to Friday 15 th February 1:30pm | Camp | Murramarang National Park, South Coast, NSW |
| Friday 15 th February 5:30- 6pm | Parent to meet school staff and collect son/daughter from South Creek Road Car Park. | TPHS – South Creek Road |

Documentation

Please complete the following steps by **Monday 12th November 2018**

1. Complete Pittwater House Excursion Permission Form via **Skoolbag**
2. Complete or update Pittwater House Medical Information on **Edumate**
3. Complete the Land's Edge **Online Medical Form** by following this link:

<https://form.jotform.com/LandsEdge/2019PittwaterYr9-StudentMedForm>

Dress and Equipment

- **A full equipment and kit list is available on the Lands Edge website:**
<https://form.jotform.com/LandsEdge/2019PittwaterYr9-StudentMedForm>
- **Kelly's Camping** in Dee Why has provided us with the opportunity to purchase good quality gear at a discounted price for all Pittwater House students.
- Please **DO NOT allow your child to bring any of the following items: mobile phone, iPod/electronic equipment or any items that are against regular school rules.**

Food and Dietary Requirements

- Students are required to **bring their own morning tea and lunch for the first day.**
- Land's Edge has a **"No Nut" policy** which requires 'no nut or nut derivative ingredients' (e.g **peanut oil, almond meal**) to be brought on Program.
- Please **provide any specific dietary requirements via the online medical forms via Lands Edge website.**

Costs

The costs for this excursion form part of the standard incidentals term amount charge monthly to your account.

Emergency Contact

- During this activity parents should contact the School Switchboard on **9981 4400** for a message to be relayed.
- **Land's Edge** utilizes industry leading communication systems (eg radio/mobile phone/satellite phone), and in the event of any situations/incidents, to prevent any confusion or double messages it is vitally important that the official communication methods are the only means used.

Enquiries

Enquiries about this activity should be directed to:
Stacey Maley (Outdoor Education Coordinator) or
Paul Berecny/Caitriona McCann (Stage 5 Coordinators)

Risk Warning

RISK WARNING UNDER SECTION 5M OF THE CIVIL LIABILITY ACT 2002

While the School takes measures to make this excursion as safe as possible for participants, there is a risk that pupils can be injured and suffer loss (including financial loss) and damage as a result of their participation.

Injury can occur while the pupil is travelling to and from the location(s) or during the activities being conducted during the excursion. The injury may result from a pupil's actions or the actions of others.

On some occasions an injury can be serious (e.g. torn ligaments, dislocations, back injuries, concussion or broken bones). In very rare cases the injury can be life threatening or result in permanent disability. If a pupil has a pre-existing injury, participation in this excursion could result in an exacerbation of that injury.

Pupils can also suffer loss as a result of their personal property being lost, stolen, damaged or destroyed.

There are certain activities during this excursion which include a higher level of risk. Parents and pupils are advised that their children may be involved in the following activities:

- Hiking

- Snorkelling
- Stand-up paddle boarding
- Camping, outdoor cooking and making of fires
- Swimming in the ocean and lake

Evacuation of students:

Parents are to be aware that evacuation due to illness or injuries may occur. Often these evacuations occur due to pre-existing illness or injury such as weak ankles or knees, etc.

1. For evacuations by ambulance or other services, to a Medical Centre:
Students attending Land's Edge courses should be ambulance service members. Land's Edge will not pay ambulance costs if students are not members of the ambulance service. Parents should check the School Accident Insurance Policy and their own policies for details of coverage.
2. For evacuations by Land's Edge vehicle, from the program to a Medical Centre:
Land's Edge undertakes to evacuate the person to the nearest Medical Centre, (in a time frame which matches the severity of the situation) using either:
 - o Program staff, (in which case the Program may halt in the interim of the group)
 - o Back up staff running the program
 - o Local Emergency services or a combination of the above

If extra cost is incurred and the illness or injury was a result of a pre-existing condition, Land's Edge will charge the school for this service.

3. From the Medical Centre to home:
Irrespective of whether the injury or illness was pre-existing or not, students are to be moved from the nearest Medical Centre to home by the following means:
 - o Parents, at the parents' cost
 - o A representative/s of the school, at the schools cost
 - o The school bus when it returns to school at the end of the program, at no cost
 - o By two Land's Edge staff members sent from the Land's Edge operations Base for an extra fee chargeable to the school.
 - o By ambulance (ambulance and other emergency service evacuation costs will be at the school's expense)

Mrs Stacey Maley
Outdoor Education Coordinator

8th August 2018