



**Pittwater House**

# OVERSEAS STUDENT APPLICATION CHECKLIST

Dear Parent / Agent

Please ensure that you return the following documentation with your application:

- Completed and signed *Application for Enrolment - Overseas Student* form
- Copy of student's Birth Certificate
- Copy of student's Passport showing name, photo ID, passport number and expiry
- Copy of student's two latest school reports or transcripts
- K \YfY'fYdcfhWUfXg'Xc' bch'fYVt'fX'ghi XYbh'VY\Uj ]ci f'cf'Wt'a a ]rta Ybh'hc'ghi X]YgZ' d'YUgY'dfcj ]XY'U'fYZfYbW'Z'ca' h'Y'ghi XYbh'fj'W'ffYbh'cf'a cgh'fYWbh'GW.cc'' Df]bV]dU''
- Copy of student's AEAS (Australian Education Assessment Services) or IELTS (International English Language Testing System) or equivalent
- Copy of the student's Letter of Offer from an approved English College (if applicable)

Where documents are not in English, certified translations in English are required, with necessary costs to be met by the applicant.

Please submit completed *Application for Enrolment - Overseas Student* form with the above supporting documents to:

**Email:** [nicole.hebden@tphs.nsw.edu.au](mailto:nicole.hebden@tphs.nsw.edu.au)

**Fax:** +61 2 9972 5779

**Mail:** Admissions Manager, PO Box 244, Manly NSW 1655, Australia

**CRICOS 00897J**

**achieve a balance**  
co-educational campus | single-sex education

Pittwater House, 70 South Creek Road, Collaroy NSW 2097 Phone  
**+61 2 9972 5789** or visit [pittwaterhouse.com.au](http://pittwaterhouse.com.au)