



## Video Conferencing - Student Code of Conduct

Student Dress Code	K-12 – School PE uniform or School Uniform
Students' camera settings	<p><b>Camera Enabled</b> – Years K-12 students may have the camera enabled in their lessons. Individual teachers may request students to have cameras off. Teachers have found it difficult to check student engagement without being able to see the students faces, therefore, with an extended lockdown cameras being on is going to be necessary change to most classes.</p> <ul style="list-style-type: none"> <li>- Students must be in a Pittwater House PE or School uniform.</li> <li>- Zoom and Teams both allow either a <b>blurred background</b> or a background picture to be embedded behind the speaker. This should be enabled where possible.</li> <li>- Year 7-12 students must have background blurred on the image. Cameras are not to show bedrooms, or inside of houses, etc. If using a background image, it must be appropriate and not something that will distract the class</li> <li>- If a student is not in uniform and does not have background blurred, they will have their camera turned off.</li> </ul>
Safe and Courteous Onscreen Behaviour	<ul style="list-style-type: none"> <li>- Always use appropriate, courteous language and behaviour on screen, in keeping with classroom standards.</li> <li>- Like in the classroom, we wait for people to speak and we do not talk over one another.</li> <li>- Students will keep their mic on mute unless they are contributing to the discussion or asking a question</li> <li>- Like in the classroom, we do not distract others</li> <li>- When we want to ask a question, unless the teacher has indicated a different protocol, we signal with the hand up icon or use the chat function.</li> <li>- Be careful when sharing your desktop screen with other members of the class (<i>double-check what windows are open before you share the screen.</i>)</li> <li>- Students will not post inappropriate images, text or other content in the chat</li> <li>- Students will not share images, video or text for a live-stream or video to others outside the class</li> <li>- Students need to be reminded that all content they post or provide in Zoom or MS Teams can be viewed by teachers</li> <li>- No member of the conference can invite anyone not enrolled in the class into the meeting space.</li> </ul>
Technology	<ul style="list-style-type: none"> <li>- Please ensure your computer device is charged overnight.</li> <li>- If you are having sound or video issues, check the video settings to troubleshoot yourself, then alert us of your issue on the chat.</li> </ul>
Respect for the right to learn in a safe and secure environment	<ul style="list-style-type: none"> <li>- Any student who uses the Video conference tool to bully, belittle, breach any school rules, harass any student or teacher will be removed from the Teams or zoom meeting by the teacher. Normal school discipline procedures will be enacted.</li> </ul>