



Pittwater House

Private and Public Bus Information 2022

achieve a balance

co-educational campus | single-sex education

Transport to and from Campus

Students can travel to and from the School campus on the Pittwater House specific buses or on the public/government bus services.

The Pittwater House bus system allows us to know who is on our buses at all times. This system offers considerable advantages in the event of an emergency or where we need to communicate with parents quickly.

COVID Compliance - Masks are mandatory for all students, K-12, on buses.

It is a condition of use of the School's private buses that Pittwater House Student Cards are scanned upon boarding and alighting the bus.

Private Bus Services

The School runs five buses around areas of the North Shore and the Northern Beaches to assist many of our students who are not conveniently served by commercial or government services.

All students are dropped off and collected from our new bus zone in the South Creek road car park.

Teaching staff on duty escorts students from the Junior Schools to buses each afternoon.

Any children **under 10 years of age** travelling on a private bus run will need to be met at the bus unless very specific consent has been given in writing by the parents for the children to proceed off the bus unaccompanied by either an older sibling or being met by another adult. If a child who should be met is not, drivers will call the parent concerned on the emergency phone number(s) provided on bus booking forms. In the event of the driver being unable to contact parents on emergency phone number(s), the children will remain on board for the remainder of run until the driver is able to make contact with a parent to arrange alternate pick up.

Costs

The costs per trip (including GST) for 2022 are set at the following rates:

Fare Type	Cost
Booked Fare	\$4.50 per trip This is a flat rate fare with no discount for siblings.
Unbooked Casual Fare	\$15.00 per trip For safety and capacity reasons we do not wish to take unbooked casual fares. There is a chance that students who arrive at the bus stop in the morning without booking at least one working day prior may be missed and students who get on the bus in the afternoon may put the bus over capacity and require an additional driver to be sought without notice to drive a backup bus.

Charges relating to use of the School's private bus services for travel to and from school will be billed directly to your school account. Parents will be asked to nominate the days of the week travel will be undertaken and these charges will apply regardless of whether your child actually travels or not.

Any enquiries about the bus runs can be directed to: bus.bookings@tphs.nsw.edu.au.

How to Book

The Pittwater House School has implemented RollCall which is an online Bus Service portal that replaces paper-based bus bookings.

RollCall has the following features:

- Online bookings
- Real-time alerts and Notifications
- The ability for parents to track their child's journey online using smart touch on/tap off

NOTE:

- **YOUR CHILD CAN STILL CATCH THE BUS IN WEEK 1 TERM 1 IF YOU DO NOT HAVE YOUR PASSWORD READY IN TIME FOR WHEN TERM 1 STARTS.
WEEK 1 ALL FARES WILL BE A STANDARD BOOKING CHARGE AT \$4.50 PER TRIP
AFTER WEEK 1 UNBOOKED FARES WILL BE CHARGED AT A PENALTY FEE OF \$15**

There are two steps for you to use RollCall.

1. Setting up your account (Getting Started)
2. Making a booking (Bus Bookings - 2022) for your child on the selected bus.

Getting Started

1. Set your password by clicking here
2. After your password, you will be able to access on your desktop or mobile device the portal <https://pittwaterhouse.rollcall.com.au/parent/login> to log into the web version. The Link is also available in the Parent Lounge under Links – Roll Call.
3. To easily see your child's journey, save the above link to your mobile home screen. Please see the attached PDF provided by RollCall for a step-by-step guide on how to add the parent portal to your home screen.

Bus Bookings for long duration and regular term booking bus travellers – 2022


1. Log into the portal via your **desktop/PC/Mac**, once you have completed the 'Getting Started steps
2. Select the Bookings Tab.
3. Click Create Booking and follow the prompts. [Creating a Booking Tutorial](#)

See other tutorials here:

- [Choosing a Bus and Stop](#)
- [Booking a Child to Multiple Buses](#)

Once you have set-up your password and have booked your child on the bus (regular bus travellers) you are free to use the Web App or can download the RollCall Native App from the App store or Play Store: Please see below instructions

Download the RollCall Parent App from the App Store for casual day to day bookings or changes (up to 2 weeks in advance) and to track daily activity on your phone; See steps below:

1. Go to Apple App store or Play Store. 
2. Search for - **RollCall Parent App**;
3. Press Install/download App to install on your smart device.
4. You will come to the RollCall login screen – Key in the following.
 - a. School: **pittwaterhouse** (All lowercase letters)
 - b. Email: The email on which you received this message;
 - c. Password: The password that you created earlier; (See set your password)

The following video tutorials are available to help you navigate RollCall Parent App.

1. Setting up your Parent App on your mobile phone
2. App – How to Login In ([See Tutorial Here](#))
3. App – Add a Secondary Carer ([See Tutorial Here](#))
4. App – Changing Bus Stop & Route ([See Tutorial Here](#))
5. App – Setting Alerts ([See Tutorial Here](#))
6. App – Create an Absence ([See Tutorial Here](#))

If you have any questions, please don't hesitate to contact me on bus.bookings@tphs.nsw.edu.au

Public Bus Services

Refer to <https://transportnsw.info/routes/bus> to download individual timetables for each route. The times below were the last notified to Pittwater House:

Morning Government Bus Runs

Route	Dep	From	Arrive
600n	7.29 am	Warringah Mall	8.00 am
601n	7.42 am	Manly Wharf	8.10 am
606n	7.57 am	Narraweena (McIntosh & Alfred)	8.18 am
695n	7.33 am	Frenchs Forest	7.54 am
696n	7.50 am	Beacon Hill (Warringah & Willandra Roads)	8.04 am
704n	7.01 am	Avalon (Plateau Road at Bilgola Terrace)	7.48 am

Afternoon Government Bus Runs

Route	Dep	From
626n	3.43 pm	Pittwater House South Creek Road
771n	3.32 pm	Pittwater House South Creek Road
789n	3.40 pm	Pittwater House South Creek Road
778	3:38pm	Pittwater House South Creek Road

