



Pittwater House

From the Deputy Principal

1 September 2021

Dear Parents and Guardians,

Purchase of Year 12 Text Books for 2022 HSC Students

The text books for 2022 study are available for purchase from our supplier Box of Books. Instructions on how to order are detailed below.

To ensure your child has the resources required to begin their classes orders should be placed by **close of business Friday 10 September**. Orders placed after this date may not be delivered in time for the commencement of classes.

For further assistance, please see this short informative guide on [How to Purchase Books](#) or contact the Box of Books team through the in-app support function.

Please note, text book ordering information for Kindergarten to Year 11 will be distributed later in the year and will be communicated to parents once available.

We would like to thank you in advance for helping us minimise class disruption by ensuring your child has the resources required before term commences.

Yours sincerely,

James Walmsley
Deputy Principal

Text Book Ordering Instructions

1. Visit [Box of Books Shop](#) to log into your existing parent/guardian account or create a new account if it is your first purchase.
2. Add each student, nominating their school and year group
3. Pittwater House student emails are: studentfirstname.studentlastname@tphs.nsw.edu.au
4. Select the items you wish to purchase from the booklist shown
5. Use the checkout to organise postage and payment.
6. You can also access BoB from the portal <https://www.pittwaterhouse.com.au/portal/technology-and-e-learning> and click on 'Technology and eLearning', and then click 'Student Box of Books Login'. Use your TPHS email and password. [For new students this will be provided on your first day at school]. Once school starts, Books of Box can also be accessed via Canvas, your teacher will provide instructions.

Refunds Policy

Box of Books refunds and returns policy is available at <https://help.boxofbooks.io/en/articles/3280205-returns-policy>