



Pittwater House

Year 7 Camp Check List

These steps are required to be completed by Monday 5th November 2018.

All forms for Year 7 Camp are to be completely electronically.

<input type="checkbox"/>	<p>Download the Skoolbag App from your Mobile App store. Choose Pittwater House to Complete Pittwater House Excursion Permission Form</p> <p>Skoolbag instructions are included in your New Starter Pack, or go to the Pittwater House Parent Portal for instructions on how to download Skoolbag https://www.pittwaterhouse.com.au/portal/skoolbag</p> <p>Once the app is downloaded and groups and preferences have been set up. Select the Year 7 folder where you will find a Year 7 Camp Permission Form to complete.</p>
<input type="checkbox"/>	<p>Login to Edumate using your details provided in your User Name and Password Email</p> <p>Complete or update all medical information for your child in Edumate. Instructions on entering medical information into Edumate are included in the Edumate instruction booklet in your New Stater pack and available on the parent portal https://www.pittwaterhouse.com.au/portal/edumate</p>
<input type="checkbox"/>	<p>Outdoor Education Group (OEG) Online Medical Form</p> <p>Year 7 camp is run by Outdoor Education Group (OEG). They require student medical information to be provided by parents. Once you have submitted the TPHS Skoolbag Permission Form giving permission for TPHS to share your name and contact email to OEG, you will receive an email from OEG inviting you to complete their Online Medical Form using the CareMonkey system. If you have any queries regarding this form please contact Matt Tranter on 1800 888 900.</p>



Pittwater House

Parent Activity Advice Form

General

The School is conducting an off-campus activity as follows:

Location(s)	Biloela, Southern Highlands, NSW
Date	Tuesday 12 th February- 15 th February 2019
Group/Form	Grammar and College Year 7
Aim	Integration and personal growth through challenge
Supervision	This activity is organised and run by the Outdoor Education Group. Pittwater House staff will accompany all students and all activities will be supervised by qualified staff from the Outdoor Education Group.

Timing and Activities

Time	Activity	Location
Tuesday 12th February, 8:00 am	Report to sports centre for pre-departure procedure. Students are required to bring their own morning tea and lunch for the first day.	TPHS – Sports Centre
Tuesday 12 th February, 8:30 am	Students depart school on buses to Biloela	TPHS – South Creek Road
Tuesday 12 th February 11:30am to Friday 15 th February 3pm	Camp	Biloela, Southern Highlands
Friday 15th February 4:30pm (approx.)	Parents to collect son/daughter from South Creek Road car park.	TPHS – South Creek Road car park

Documentation

Please complete the following steps by **5th November 2018**:

1. Complete Pittwater House Excursion Permission Form via **Skoolbag**
2. Complete or update Pittwater House Medical Information on **Edumate**
3. Complete **The Outdoor Education Group Online Medical Form via CareMonkey**. Please refer to the Year 7 Camp Check List for further instructions.
4. **Please refer to the Year 7 page on the OEG website for further information on the program outline, catering information, equipment list and instructions for the use of CareMonkey.**

<https://www.oeg.edu.au/school/the-pittwater-house-schools/>

Password: TPHSoutdoors

Dress and Equipment

- **A full equipment and kit list is available on the OEG website and in your Year 7 Camp pack.** <https://www.oeg.edu.au/school/the-pittwater-house-schools/>
Password: TPHSoutdoors
- OEG in partnership with One Planet have created a simple and easy online ordering system where you can select all your child's personal equipment needs and your purchases are delivered directly to you. For more information visit the OEG link above.
- **Kelly's Camping** in Dee Why has provided us with the opportunity to purchase good quality gear at a discounted price for all Pittwater House students.
- Please **do not allow your child to bring any of the following items: mobile phone, iPod/electronic equipment or any items that are against regular school rules.**

Catering and Dietary Needs

- The Outdoor Education Group has a **"No Nut" policy** which requires **'no nut or nut derivative ingredients' (e.g peanut oil, almond meal) to be brought on Program.**
- An outline of the meals and snacks that will be provided is on the OEG website.
- Please **provide any specific dietary requirements via the online medical forms via CareMonkey.**

Cost

The costs for this excursion form part of the standard incidentals term amount charge monthly to your account.

Emergency Contact

- During this activity parents should contact the School Switchboard on **9981 4400** for a message to be relayed.
- **OEG** utilises industry leading communication systems (eg radio/mobile phone/satellite phone), and in the event of any situations/incidents, to prevent any confusion or double messages it is vitally important that the official communication methods are the only means used.

Enquiries

Enquiries about this activity should be directed to:
Stacey Maley (Outdoor Education Coordinator) or
Peter Fathers/Anna Cameron (Stage 4 Coordinators).

Risk Warning

RISK WARNING UNDER SECTION 5M OF THE CIVIL LIABILITY ACT 2002

While the School takes measures to make this excursion as safe as possible for participants, there is a risk that pupils can be injured and suffer loss (including financial loss) and damage as a result of their participation.

Injury can occur while the pupil is travelling to and from the location(s) or during the activities being conducted during the excursion. The injury may result from a pupil's actions or the actions of others.

On some occasions an injury can be serious (e.g. torn ligaments, dislocations, back injuries, concussion or broken bones). In very rare cases the injury can be life threatening or result in permanent disability. If a pupil has a pre-existing injury, participation in this excursion could result in an exacerbation of that injury.

Pupils can also suffer loss as a result of their personal property being lost, stolen, damaged or destroyed.

There are certain activities during this excursion which include a higher level of risk. Parents and pupils are advised that their children may be involved in the following activities:

- Hiking
- Camping, outdoor cooking and making of fires
- Canoeing
- Swimming
- Crossing rivers
- Flying fox
- Abseiling