



**Pittwater House**

# 2017

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## **Years 10 and 11 Leadership Program**

Good leaders stand out because people want to work with them, they are inspiring to be with, they make us feel that our quests are possible, and they help us achieve our best.

**achieve a balance**

co-educational campus | single-sex education

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# Contents

- Welcome to the Leadership Program.....4**
  - Submission of Leadership Program forms .....4
  - Inability to complete the Program.....4
  - Due Dates.....4
- What is the Leadership Program? .....5**
  - Who can do it? .....5
  - How long does it go for?.....5
  - Why should I participate? .....5
  - Can I begin the Program after Year 10?.....5
  - Will participation in the Program guarantee a leadership position? .....5
  - What do I have to do? .....6

# Welcome to the Leadership and Lighthouse Program

Please read the following information carefully. It is your responsibility to ensure that all sections of the program are complete and that all documentation is submitted on time. You should keep your forms in a document folder as they must be presented and maintained until the end of Year 11. Check the accompanying list to ensure that you have received the correct forms for your Year level.

You must complete all minimum requirements of the Program. If, however, you participate in more co-curricular activities or complete more hours of service to the community, ensure that this is also recorded.

The variety of co-curricular activities and community service is broad; if your chosen activity is not listed, please see the Program Co-ordinator.

## Submission of Leadership Program forms

It is the student's responsibility to ensure that all forms are signed by the appropriate staff prior to submission to the Program Co-ordinator. House Teachers and Form Teachers should be consulted as to when they are available to sign documents for the Leadership Program.

The Community Service form must be accompanied by a letter or letters from the service provider confirming the student's involvement. This should be on letterhead and include contact details of the provider.

## Inability to complete the Program

Any student who is unable to complete the Program due to illness or any other mitigating reason may apply to the Head of School for special consideration. Such an application must be accompanied by a medical certificate.

## Due Dates

### **Year 11 – Term 2**

All documents and the Journal must be submitted to the Stage 6 Co-ordinator by the last Wednesday in Term 2.

### **Year 10 – Term 4**

All documents and the Journal (Year 10) must be submitted to the Stage 5 Co-ordinator by the end of Week 6, Term 4.

# What is the Leadership Program?

A program that will develop your skills and experience in preparation for Year 12 Leadership positions.

- Students meet regularly (during Form time) with their Form teacher and assess progress and future tasks.

## Who can do it?

Any student in Years 10 and 11.

## How long does it go for?

The entire Program runs from the beginning of Year 10 until the end of Term 2, Year 11

## Why should I participate?

If you are interested in standing for a leadership position in Year 12, such as Prefect, House Captain you are required to participate in the Program to show your commitment to the School.

## Can I begin the Program after Year 10?

Students are strongly encouraged to begin the Program in Year 10 to achieve the full benefits. It may be possible to join the Program in Year 11 after discussion with the Head of School and Stage 5 and 6 Leaders, however, students must be able to present very strong arguments as to why they did not undertake the Program in Year 10. Students beginning at Pittwater House in Year 11 are able to join the Program.

## Will participation in the Program guarantee a leadership position?

No.

## What do I have to do?

The Leadership Program encourages you to demonstrate social awareness, peer support and recognition of School rules through a number of criteria. You will be required to:

- Be engaged in and complete all academic course requirements
- Participate in at least 2 co-curricular activities during each year and attend whole school events – Athletics, Swimming and PA
- Complete at least 8 hours of service to the community each year
- Demonstrate positive peer relationships at all times within the Form Group
- Demonstrate positive peer relationships at all times within the House
- Consistently wear the correct School and Sports Uniform
- Complete a Reflective Learning Journal based on personal learning, and learning about leadership
- Organise an Assembly or Form Group Presentation in Year 10 and Year 11
- Year 10 to participate in mentoring/coaching or a relevant activity (please connect with Stage Co-ordinator).

You will have a personal folder of documents. These must be completed and submitted by the due dates to the Head of School. It is your responsibility to keep your records up to date.

Program Section	Guidelines
Full engagement in and completion of academic course requirements <i>Academic Attitude and Approach form</i>	Participation in all classes, completing all homework, attending all excursions and bringing all equipment or specific uniform. Includes PE and Outdoor Education Camps.
Participation in at least 2 co-curricular activities during the year and attendance at whole school events as required <i>Co-curricular Participation form</i>	Co-curricular activities may include: School sports teams, School music groups, Debating, the School's Major Production, Chess Club, Coaching.  Duke of Edinburgh participation can be used, when acting as an Award Ambassador while completing Silver and Gold.  Only two activities from any one area may be included. For example two sports or two music groups.  Other activities may be included with consultation with the Head of School and Stage Co-ordinators.

Program Section	Guidelines
<p>Completion of at least 8 hours of service to the community.</p> <p><i>Community Service Participation form</i></p>	<p>This can be with any organisation that provides a community service. Students may assist one group or many. It could include collecting money for the Red Cross, helping at the RSPCA, assisting with Church activities, helping at the local Op Shop.</p> <p>A short report on the Community Service will form part of the Reflective Journal or Essay for Year 10/ Year 11.</p> <p>Does not include the Community Service program organised by the School.</p>
<p>Positive Relationships in Form Group</p> <p><i>Positive Relationships form</i></p>	<p>Demonstrate and develop positive relationships at all times with all members of the Form Group. Participate in Form Group initiatives.</p>
<p>Positive Relationships in House</p> <p><i>Positive Relationships form</i></p>	<p>Demonstrate and develop positive relationships at all times with all members of the House. Participate in and assist with House activities.</p>
<p>Consistent, correct wearing of the School and Sports Uniform</p> <p><i>Uniform Expectation form</i></p>	<p>The uniforms must be worn correctly at all times. This includes using the correct School bag and wearing correct School shoes and school hat.</p>
<p>Reflective Learning Journal (Years 10 and Year 11)</p> <p><i>Reflective Learning Journal/Report form</i></p>	<p>This is a year-long journal. Students will compile a list of goals at the beginning of the Program considering what they can achieve throughout the year. Each activity will be dated and recorded with a brief description of what was experienced. At the end of the year students will write a summary considering what has been gained, any problems encountered and how these were overcome.</p>
<p>Form Organisation/Presentation (Years 10 and 11)</p> <p><i>Form Group Organisation form</i></p>	<p>In consultation with a Form Teacher, students will organise a Form Group presentation that will be interesting and informative.</p>
<p>Organise an Assembly</p> <p><i>Assembly form</i></p>	<p>In consultation with Heads of School, students will organise an Assembly.</p>

