



**Pittwater House**

# 2017

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## **Year 11 - Leadership Program Information and Forms**

Good leaders stand out because people want to work with them, they are inspiring to be with, they make us feel that our quests are possible, and they help us achieve our best.

**achieve a balance**

co-educational campus | single-sex education

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# Pittwater House Pledge

To the Year 12 class of 2017, this is a very important occasion. As a Year 12 student you have certain privileges and responsibilities.

From its commencement Pittwater House has a strong sense of tradition and the School has encouraged all its students to be independent, critical thinkers and socially responsible individuals, with a strong sense of community. I ask you to remember that you are role models for all our students. Please stand as I read the Pledge:

## Pittwater House Pledge

*As a member of the Student Leadership team and Year 12 student, do you recognize your duty to set an example to your fellow students; to be honorable in word and deed; to be cordial and friendly toward all?*

*Do you recognize your duty to uphold the core values of the School; to value honesty and integrity and to respect the thoughts and feelings of others and the right of others to have different views? Indeed to realize the importance of considering others.*

*Do you recognize your duty to be respectful and helpful toward staff?*

*Do you agree to apply yourself conscientiously to the discharge of these duties?*

# Prefects

Students interested in being a Head Prefect/Deputy Prefect/Prefect must submit a written application and attend an interview with the Interview Panel.

The Prefect's role includes, but is not limited to the following and the School encourages all students who are leaders to make the role their own by using their initiative and imagination and drawing on their individual strengths.

- Prefects should encourage and support their fellow Leaders, especially those who form part of the Year 12 Leadership Team
- Leaders should foster and encourage School spirit and an adherence to its ethos and expectations amongst all student
- Prefects meet regularly with the Heads of School and Stage 6 Co-ordinator to plan events and review school activities
- Prefects may be called upon to assist or lead Assemblies and give a report at the end of Terms 1 to 3 inclusive
- Prefects may be required to attend and/or officiate at special School events
- Prefects are required to write a detailed report for The Pittwaterman at the conclusion of the year
- Prefects meet regularly as a team to plan events
- Carry out yard duties
- Support and enforce School standards and rules
- Role model behaviour, dress and school values

# House Captains

House Captains are elected to their role.

House Captains are expected to know the members of the House and to encourage participation, enthusiasm and House spirit

The role of the House Captain includes, but is not confined to, the following;

- Support of the House teacher
- The House Captain/s is/are expected to take an active role in all House meetings
- The House Captain/s is/ are expected to assist in the planning of, organising and execution of all House activities and to be an enthusiastic and consistent participant
- The House Captain/s is/are expected to write a detailed report for The Pittwaterman at the end of the year
- As part of the Year 12 leadership team, the House Captain/s is/are expected to support and participate in the broader activities of the School

## Prefect of an Activity

The Prefect of an Activity is selected by the member of Staff responsible for the relevant area and students interested in being a Captain must submit a written application and attend an interview with the relevant staff member.

The role encompasses but is not confined to the following and students should use their individual strengths and disposition to make the role their own as well as fulfilling its primary purpose:

- Liaise with and assist the relevant member of Staff responsible for the area
- Take a leading role in organising and assisting in major events associated with the area
- Demonstrate a consistently high level of enthusiasm for, participation in and achievement in the designated area
- Be an enthusiastic and reliable member of the Year 12 Leadership Team



# Leadership Application

Name: \_\_\_\_\_ Form Class: \_\_\_\_\_

I wish to apply for the position of Prefect.

I wish to apply for this position because:

(Discuss things such as what you would like to achieve in the next twelve months, your personal goals)

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What skills/strengths do you have that will enable you to be a good Prefect?

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Do you see yourself as a team player?       Yes       No

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# House Captain Application



Name: \_\_\_\_\_ Form Class: \_\_\_\_\_

I wish to apply for the position of House Captain of \_\_\_\_\_

I wish to apply for this position because:

(Discuss things such as what you would like to achieve in the next twelve months, your personal goals)

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What characteristics do you possess that will make you a good leader for your House and what skills/qualities do you think are necessary for a good leader to possess?

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How will you ensure you know all the members of the House?

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# Community Service Participation - Year 11

Form to be completed by Student.

Name: \_\_\_\_\_ Form Class: \_\_\_\_\_

Has completed Community Service demonstrating a commitment over 6 hours.

*(this must be voluntary)*

Yes

No

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1. Name of work provider: \_\_\_\_\_

\_\_\_\_\_

Type of Community Service work: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Reference Letter attached:  Yes  No

2. Name of work provider: \_\_\_\_\_

\_\_\_\_\_

Type of Community Service work: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Reference Letter attached:  Yes  No





# Co-Curricular Participation – Year 11

Minimum of Three activities.

Form to be completed by Student and endorsed by the teacher in charge of the activity

Name: \_\_\_\_\_ Form Class: \_\_\_\_\_

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1. Activity Name: \_\_\_\_\_

Teacher in charge name: \_\_\_\_\_

Teacher in charge signature: \_\_\_\_\_

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2. Activity Name: \_\_\_\_\_

Teacher in charge name: \_\_\_\_\_

Teacher in charge signature: \_\_\_\_\_

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3. Activity Name: \_\_\_\_\_

Teacher in charge name: \_\_\_\_\_

Teacher in charge signature: \_\_\_\_\_

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4. Activity Name: \_\_\_\_\_

Teacher in charge name: \_\_\_\_\_

Teacher in charge signature: \_\_\_\_\_





# Leadership Uniform Inspections – Year 11

Wearing school uniform is part of being a responsible student. Students should be dressed neatly, well-groomed at all times and take pride in their appearance. A good leader must be a role model and wear their uniform correctly.

There will be 6 inspections per semester – to be organized by the Form Teacher/Stage Coordinator/Head of School.

The student will need to pass four of the six inspections.

The inspections will occur with no warning.

Please ensure that you know the uniform rules.

As a uniform inspection Form Teachers will tick off all aspects of uniform worn correctly. Students pass the inspection only when all categories are ticked off.

## Student Agreement

I understand the rules regarding uniform and I agree to wear my uniform correctly and to follow the Pittwater House guidelines.

Student Name: \_\_\_\_\_

Student Signature: \_\_\_\_\_

Student Form Class: \_\_\_\_\_

Date: \_\_\_\_\_





# Uniform Inspection: Year 11 College



Semester: \_\_\_\_\_

Name: \_\_\_\_\_ Form Class: \_\_\_\_\_

<b>Inspection</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>Comments</b>
Date							
Hair							
Uniform Length							
Uniform							
Blazer							
Shoes							
Jewellery							
Makeup/ Nails							
Teacher Initials							
Pass or Fail Inspection							



# Uniform Inspection: Year 11 Grammar

Semester: \_\_\_\_\_

Name: \_\_\_\_\_ Form Class: \_\_\_\_\_

<b>Inspection</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>Comments</b>
Date							
Hair							
Top button and shirt tucked in							
Tie							
Blazer							
Shoes							
Socks							
Teacher Initials							
Pass or Fail Inspection							



# Positive Relationships in Form Group - Year 11

To be completed by the student and signed off by the Form teacher.



## TERM 1

Name: \_\_\_\_\_ Form Class: \_\_\_\_\_

I believe I have contributed to Form time, I have participated in Form meetings and worked well with my peers.

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Form Teacher: \_\_\_\_\_ Date: \_\_\_\_\_

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## TERM 2

Name: \_\_\_\_\_ Form Class: \_\_\_\_\_

I believe I have contributed to Form time, I have participated in Form meetings and worked well with my peers.

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Form Teacher: \_\_\_\_\_ Date: \_\_\_\_\_





# Positive Relationships in Form Group - Year 11

To be completed by the student and signed off by the Form teacher.

## TERM 3

Name: \_\_\_\_\_ Form Class: \_\_\_\_\_

I believe I have contributed to Form time, I have participated in Form meetings and worked well with my peers.

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Form Teacher: \_\_\_\_\_ Date: \_\_\_\_\_

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## TERM 4

Name: \_\_\_\_\_ Form Class: \_\_\_\_\_

I believe I have contributed to Form time, I have participated in Form meetings and worked well with my peers.

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Form Teacher: \_\_\_\_\_ Date: \_\_\_\_\_







# Positive Relationships in House - Year 11

To be completed by the student and signed off by the House teacher.

## TERM 1

Name: \_\_\_\_\_ Form Class: \_\_\_\_\_

I believe I have contributed to Form time, I have participated in House meetings and worked well with my peers.

Name: \_\_\_\_\_ Date: \_\_\_\_\_

House Teacher: \_\_\_\_\_ Date: \_\_\_\_\_

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## TERM 2

Name: \_\_\_\_\_ Form Class: \_\_\_\_\_

I believe I have contributed to Form time, I have participated in House meetings and worked well with my peers.

Name: \_\_\_\_\_ Date: \_\_\_\_\_

House Teacher: \_\_\_\_\_ Date: \_\_\_\_\_



# Positive Relationships in House - Year 11

To be completed by the student and signed off by the House teacher.



## TERM 3

Name: \_\_\_\_\_ Form Class: \_\_\_\_\_

I believe I have contributed to Form time, I have participated in House meetings and worked well with my peers.

Name: \_\_\_\_\_ Date: \_\_\_\_\_

House Teacher: \_\_\_\_\_ Date: \_\_\_\_\_

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## TERM 4

Name: \_\_\_\_\_ Form Class: \_\_\_\_\_

I believe I have contributed to Form time, I have participated in House meetings and worked well with my peers.

Name: \_\_\_\_\_ Date: \_\_\_\_\_

House Teacher: \_\_\_\_\_ Date: \_\_\_\_\_



# Form Organisation/Presentation - Year 11



To be completed by the student and signed off by the Form teacher.

Name: \_\_\_\_\_ Form Class: \_\_\_\_\_

The Form Presentation was: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Form Teacher: \_\_\_\_\_ Date: \_\_\_\_\_

I believe the Form Presentation was successful because: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Form Teacher: \_\_\_\_\_ Date: \_\_\_\_\_



# Application Endorsement – Year 11



Form to be completed by Form Teacher and House Teacher

## Academic Attitude and Approach

- Has attended all classes in all subjects (other than approved absences)  Yes  No
- Completed work on time  Yes  No
- Is organized, with class-specific equipment in all classes  Yes  No
- Has maintained a consistent record of returning books to the Library by the due date  Yes  No

## School Events

- Has attended School events as required  Yes  No
- Uniform Expectations
- Has consistently worn the uniform according to School expectations  Yes  No
- Has consistently worn the School sports uniform appropriately in Physical Education classes and at all sports occasions and at all sports occasions and matches  Yes  No

## Positive Relationships

- Has demonstrated and developed positive relationships at all times with all members of the Form Group  Yes  No
- Has successfully participated in Form Group initiatives  Yes  No

Form Teacher's Name: \_\_\_\_\_ Signature: \_\_\_\_\_

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## House

- Has demonstrated and developed positive relationships at all times with all members of the House  Yes  No
- Has successfully participated in House activities  Yes  No

House Teacher's Name: \_\_\_\_\_ Signature: \_\_\_\_\_

